

**THE FERTILIZER CORPORATION OF INDIA LIMITED
CENTRAL OFFICE NOIDA**

REF. FCI /COK/SECURITY /2018/

Dated the 8th May 2018

TENDER NOTICE

Sealed Tenders are invited from experienced and bonafide eligible Security Agencies / Contractors for deployment of security personnel as watch & ward at the factory site, Darri as well as the Admn. Building of the Fertilizer Corporation of India Ltd., Korba Division, Korba situated in its temporary township near Kosabadi. The agency should have minimum 1 year experience in Industrial Establishments / Factories with deployment strength of not less than 50 personnel per day. The Tenders may be submitted in the office of Incharge (P&A), The Fertilizer Corporation of India Ltd. Central Office, A-14, 5th Floor, PDIL Bhawan Sector -1, Distt. Gautam Budh Nagar, NOIDA, Pin No. 201301 (U.P.) upto 15.00 Hours of 29.05.2018 :-

Tender Title	-	Deployment of Security Personnel.
No. of persons required	-	54 per day to be deployed in 3 shifts.
Duaration of Work	-	Initially 1 Year (Likely to be extended as per requirement and performance)
Tender value	-	Rs.74,06,640/- (Seventy four lakh six thousand and six Hundred forty only)
Earnest Money	-	Rs.74,066/- (Seventy four thousand & sixty six only)
Cost of Tender Form	-	Rs. 500/- (Five Hundred only)
Location	-	Korba, Chhattisgarh
Publishing date of Tender	-	Start 08.05.2018
Last date of submission of tender	-	29.05.2018 at 3.00PM
Opening of Tender	-	29.05.2018 at 3.30PM
Venue	-	FCI Central Office, Noida
Validity of tender	-	90 Days

Tender documents can be had from the office of the In-charge (P&A), FCI Ltd. Central Office, Noida Pin – 201301 (U.P.) on payment of prescribed cost on any working day during working hours or tender form can be downloaded and submit the Tender along with fee of Rs.500/-

Only those contractors will be eligible who produce necessary credentials as regards Licence from Home Department of Chhattisgarh State Government for operating security services, GST Registration, experience of providing security service for atleast one year during past 3 years to Industrial concerns by deploying atleast 50 security guards per day etc.

Tender papers should be submitted to the office of the undersigned duly filled in and complete in all respect in sealed envelopes duly superscribed "DEPLOYMENT OF SECURITY PERSONNEL". Price Bid shall be submitted duly sealed in separate envelope and shall be kept inside the envelope with the Commercial Bid.

Earnest money as well as Tender fee should be deposited by way of Bank Draft of any Nationalised Bank drawn in favour of The Fertilizer Corporation of India Ltd. Central Office, Noida Payable at Noida (U.P.). Parties who have deposited EMD with FCIL for this job earlier need not deposit EMD again. However, they shall indicate the same in the Price Bid.

The Tenders without earnest money or tender fee shall be rejected. The Fertilizer Corporation of India Ltd. reserves the right to accept or reject any or all Tenders without assigning any reason thereof.

(Sion Kongari)
Advisor

This can be viewed at Company's website – www.fertcorpindia@nic.in

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Special conditions of contract for deployment of security personnel at factory site, Darri as well as the Admn. building of the FCI Ltd. situated in the temporary township near Kosabadi.

- 1 The work is to be executed at the factory site Darri as well as the Admn. building of the Fertilizer Corporation of India Ltd. Korba Division situated in its temporary township near Kosabadi.
2. It is expected that the contractor should get himself familiar with the site in advance where the work is to be executed.
3. Earnest money will be accepted in the form of demand draft on any nationalised bank payable at Noida in the name of Fertilizer Corporation of India Limited, Noida .
4. All Tenders must be accompanied by requisite earnest money in the prescribed forms. " Earnest money of Rs. 37,390/- enclosed " should be clearly written on the top of the envelope, failing which the Tenders will be rejected.
5. The FCI Ltd. will not be responsible for any delay or non receipt of Tender papers sent through post. No claim in this respect will be entertained.
6. The contractor will have to follow all rules and regulations pertaining to payment of minimum wages act as notified by Chhattisgarh Government applicable to the site of work. He shall also be responsible for observance of labour regulations in respect of labour welfare. Certificate required in this connection are to be submitted by the contractor.
7. The rate shall remain firm during the currency of contract.
8. Payment will be made to the contractor against monthly bills on certification of attendance by the contractor of his personnel and due verification by FCI authorities. The payment will be regulated to actual attendance only. The contractor shall have no claim or reason to stop work if payments are delayed. No interest on over due payment shall be made under any circumstances. The contractor will present monthly bill in duplicate for payment. The payment of next bill will be released only after having satisfied that the wages have been paid to the workers for the previous month by the contractor.
9. In case the department receives any complaint from workers regarding non - payment of their wages, the amount payable to the workers will be paid and recovered from the contractor's bill along with departmental charges at the rate of 20% of such wages.
10. Income tax and surcharges as applicable will be deducted from the gross amount of each bill.

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11. 10% towards security deposit will be deducted from the bill and will be released after successful execution of contract and finalisation of the final bill.
12. The successful Tenderer shall be required to enter into an agreement on non judicial stamp paper worth Rs. 50/- for the due and faithful fulfilment of the contract. The cost of the stamp paper will be borne by the contractor.
13. The security personnel deployed by the contractor should have good health and physique, impressive personality befitting their work, free from defects of sight, hearing, speech or physical movement etc.
14. The contractor shall carry out supervision / watch & ward of the FCI Ltd's property including stores, plants and machinery items stored in godowns as well as open yard at our factory site, Darri as well as our Admn. buildings situated in FCI Ltd's temporary township near Kosabadi, round the clock in 3 shifts.
15. The security personnel deployed by the contractor shall ensure that no incident of theft and pilferage occurs.
16. For any sort of abnormality or mishap during the course of deployment of the contractor's personnel at the FCI Ltd's premises, the contractor shall report the same to FCI authorities immediately without any loss of time and if the situation so warrants, the contractor shall report to the police under intimation to us.
17. The contractor shall watch out for the break of any fire and shall perform the first sight fire fighting operation and shall immediately inform by all means to FCI authorities / fire stations near by for further assistance.
18. The contractor shall perform all such duties / operations not described herein above which are essential for security personnel to protect FCI's property from theft, damage or encroachment.
19. In case the contractor fails to comply with any of the statutory laws in respect of his services / personnel, the contractor will pay all the penalties etc. for the same.
20. The contractor will provide uniforms / lathi / torch / raincoat / whistle etc. for his personnel without charging any cost to FCI Ltd.
21. The FCI Ltd. shall not be responsible for arranging transportation, accommodation etc. for the personnel so deployed by the contractor.
22. Verified bonafides of all guards / personnel including their photographs, residential address will have to be submitted by the contractor before deployment .

23. The contractor will submit the photocopies of insurance cover PF registration, labour licence etc. for our verification.
24. The contractor shall not sublet any portion of the contract without FCIL's written approval.
25. Under any circumstances the contractor shall not violate the terms and conditions of the work order.
26. The FCIL reserves the right to amend/reduce/modify or terminate the contract at any time without assigning any reason thereof at its sole discretion and no claim whatsoever shall be entertained from you on this account.
27. The security agency shall have to indemnify the FCIL of any loss, damage, deterioration or loss of product or materials or property suffered by the FCIL Korba Division arising from any act or negligence on the part of the security staff. He shall have to make good the losses / damages suffered by the FCIL Korba Division. Also the FCIL Korba Division shall be entitled to deduct the amount of loss/damage suffered by it from the amount payable or any some due to the security agency. The decision of FCIL Korba Division in regard to the amount / extent of loss / damage suffered shall be final and binding on the security agency.
28. Settlement of dispute: Amicable efforts should be made to settle the claim, if any, by direct negotiations with Officer Incharge. In case the same is not settled, all disputes and differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of this contract or the breach thereof shall be referred to the General Manager The Fertilizer Corporation of India Ltd. for arbitration and the award made in pursuance thereof shall be binding on the parties.

SUBJECT as aforesaid, the provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re - enactment or rules made there under shall apply to the Arbitration proceedings under this clause.

NO objection shall be made to the appointment of the above Arbitrator on the ground of any of them being an Officer of the Corporation and / or at any time dealt with the matter in dispute or difference and / or expressed any views thereon.

29. **Jurisdiction : Any disputes or difference, arising under, out of or, in connection with the contract shall be subject to the exclusive jurisdiction of competent court at Korba / Bilaspur only.**

TENDERERS TO NOTE SPECIFICALLY

- a. **Submission of the Tender by the Tenderer implies that he has read and accepted the instruction, terms and condition for the contract etc. and made himself aware of the particulars of the works / jobs to be done , site conditions and other factors having bearing on execution of the work.**
- b. **If the Tenderer deliberately gives wrong information in his Tender to create circumstances for acceptance of his Tender, the FCI Ltd. Reserves the right to reject such Tender at any stage.**
- c. **Tender documents are not transferable.**
- d. **Not more than one Tender for the work shall be submitted by one contractor or one firm of contractors.**
- e. **All documents of the Tender submitted shall bear full dated signature with seal of the Tenderer at the foot of every page on right hand corner.**
- f. **Telegraphic / Telex / Fax offers shall not be entertained.**
- g. **The Tender cost is not refundable.**
- h. **The Tender should be written legibly and free from errors, over writing and corrections. Any correction where unavoidable shall be made by crossing out and re – writing with dated signature.**
- i. **Conditional Tenders are liable to be rejected .**
- j. **“The Price Bids quoting “NIL”consideration or “Zero”or its derivatives as service charge will be rejected summarily.”**
- k. **“Wherein case service charges quoted by two or more agencies are same, L-1 will be decided by considering the highest amount of valid works executed by the bidders which is submitted by the bidders in a separate sheet.”**
- l. **Service charge quoted by the bidder shall be fixed for entire period of contract.**

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PART – I DETAILS OF THE TENDERER / FIRM/TECHNICAL BID

- 1- Full Name of Tenderer / Firm _____

- 2- Tenderer's/ Firm's Address _____

- 3- Telephone Numbers _____
- 4- Is the Firm proprietary or partnership. _____
- 5- Name of the Proprietor / Partners _____

- 6- Income tax A/c No. (Attach Current ITC) _____
- 7- GST Registration No. (Attach copy) _____
- 8- Home Ministry's Licence for operating Security Services (Attach copy of Certificate) _____
- 9- Details of past work done with Central Govt. / PSU's / State Govt. (Attach details) _____

- 10- Experience (Attach proof) _____
- 11- Firm's Regn. No. with Class (Attach proof) _____

- 12- Certificate of experience of work carried out for last three years. Attach documentary evidence separately. _____

- 13- Solvency Certificate duly attested by competent authority. _____

- 14- Labour Licence No. and validity Issued by Chhatisgarh Govt For operating security service. (Attach documentary evidence) _____

- 15- No. of Labours in licence _____
- 16- No. of labours without licence _____

Place :
Date :

(Signature of Tenderer with Seal)

THE FERTILIZER CORPORATION OF INDIA LIMITED

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Dated : 08.05.2018

PART - II PRICE BID.

S.NO.	NAME OF WORK	QUANTITY	RATE PER DAY, PER HEAD (RS.)	RATE PER MONTH, PER HEAD (RS.)	TOTAL PER MONTH (RS.)
1	Deployment of security personnel as watch & ward at the factory site, Darri as well as the Admn. Building of the Fertilizer Corporation of India Ltd., Korba Division, Korba, Chhatisgarh, situated in its temporary township near Kosabadi.	54 (Fifty Four) per day to be distributed in 3 shifts as per requirement and direction of FCIL authorities.			
2	Break-up of Rate :-				
	Basic Rate (Rupees)				
	EPF (%)				
	ESI (%)				
	Service Charge, per day, per head (Rupees)				
	T O T A L				

EMD DETAILS :

Demand Draft No. Date .. Amount (Rs.) ..

Name of Bank Branch ..

Cash Receipt No. Date .. Amount (Rs.) ..

Signature & Seal of Tenderer
Mobile. No.
E-mail : ..

Date : ..